

Thank you for enquiring about filming at the Aquarium. To best accommodate you, please fill out the form, and we will get in touch shortly.

Contact Name:	
Company Name:	
Contact Number:	
Email Address:	
Proposed date (s) and times (s) of filming:	
Name of project / Working title:	
Type of production, e.g., commercial, promo, short film, editorial stills, advertising stills, documentary, drama-documentary, viral, corporate, reality, music video, ident etc	
A brief description of the project:	
Where will your activity be broadcasted:	
Approximate air date:	
What areas you require, Front of house, back of house, both:	
Do you require any space to be closed off?	
What is your proposed schedule for filming / activity:	
Total number of staff and crew attending:	
Will the Ocean Conservation Trust / National Marine Aquarium / be credited in your activity: (If yes, how so, Written Credit, Verbal Name Check or Visuals)	
Is there a budget for a location fee or donation to our Charity, the Ocean Conservation Trust:	

Requirements

- A copy of your insurance must be provided before filming can take place.
- All equipment will have to be battery powered as there are no power sockets available for use in the attraction.
- Using flash photography is not allowed for the safety of our livestock. Constant light sources (for example, battery powered LED lights) are permitted if prior permission is sought. No changes can be made to the existing lighting in the attraction.
- Supervision is always vital, especially if filming is required to be back of house, with the relevant risk assessments to be filled out.
- All crew must enter and exit the building together when filming *outside* opening hours and be supervised by a member of the National Marine Aquarium.
- For security reasons there is no way for latecomers to enter the building outside opening hours once a shoot is underway, or for some crew members to exit the building without the rest of their party.

I have read, understood, and agreed to abide by the Terms and Conditions outlined.

Signed:
Position:
Company:
Date:

Please complete this form and email it through to our marketing team at: [marketing@oceanconservationtrust.org](mailto:marketing@oceanconservationtrust.org).

If you have any queries or require further information, please call 01752 275224